



MINUTES OF COMMITTEE MEETING – 3rd January 2024 at 19.30 hrs

Venue: Hemingford Village Hall

Present:

Brian Sibley	President
Graham Shirra	Vice President
Steve Laws	Programme Secretary
Louisa Christie	Internal Competition Secretary
Nicky Cope	External Competition Secretary
Steve Eeley	Programme Secretary
Debbie Hall	Membership Secretary
Jonathan Sayer	Equipment Officer

1 Apologies for absence: Angela Lucas, Paul Dobson, Peter Wills

2 Minutes of the last meeting (6th December 2023) were approved.

3 Matters arising

3.1 Updating programme details on website: ongoing, still some event details missing.
Also add MACRO to the practical evening. **STEVE E**

3.2 The Members' Gallery is now updated.

3.3 EAF membership has been paid.

3.4 Inform Mark about hire of boards by Swavesey. **STEVE L**

3.5 4-Way will be hosted by St Neots on 3rd December 2024.

3.6 Competition results are now on the Website.

3.7 Purchase a Birthday card for Ethan. **LOUISA**

4 Interprint

4.1 All actions below are for Graham unless specified.

4.1.1 23 Clubs including SIPC have entered.

4.1.2 Website has been updated.

- 4.1.3 Scoring on the night will be on a separate spreadsheet and handled by Graham.
- 4.1.4 Check if we can import images into FFPx in the required order to avoid the slow manual approach used last year. **LOUISA**
- 4.1.5 Will need both laptops on the day with FFPx loaded on both.
- 4.1.6 Graham has a plan to avoid removing the stage which is possible due to the number of clubs.
- 4.1.7 Need to have a clear first, second and third place club.
- 4.1.8 Agreed not to have keepsake trophies and replace them with certificates signed by the judge and president.
- 4.1.9 Dave Norman is working on the brochure.
- 4.1.10 Graham to ask Alice if she can operate FFPx and read out the titles.
- 4.1.11 Graham will handle all the exhibition admin like organising lists of volunteers and the usual admin for setting up and taking down the exhibition.
- 4.1.12 Graham to check with Gary if we normally announce the author and club with the scores or just the author.
- 4.1.13 Need labels generating for each print.
- 4.1.14 Need to follow up sponsorship with Campkins.
- 4.1.15 Need to organise a gift for the judge.
- 4.1.16 Need to sort out organisers for drinks on the evening.
- 4.1.17 Think about a backup in case the judge cannot make it. Either a camera to view the prints remotely or send the DPIs if we have enough time for the judge to score offline.
- 4.1.18 Jonathan to take photos on the night of the winners as usual. **JONATHAN**
- 4.1.19 Jonathan to source spare batteries for the 3 microphones. **JONATHAN**

5 President's Report

- 5.1 See report in Agenda.

6 Vice President's Report

- 6.1 See report in Agenda.

7 Finance

- 7.1 Graham is now a signatory on the Lloyds account. Waiting for card and card reader for online banking.
- 7.2 Currently there is £2665.67 in bank, £13,838.29 in savings and £291.75 in cash.

8 Secretary

- 8.1.1 Waiting for quote from Zurich for our insurance which is due 5th February 2024.

9 Programme

- 9.1 Need title for Gary's talk. Brian to contact Gary. **BRIAN**

9.2 Speed Dating experts and process

- 9.2.1 Nicky proposed a change to the process to have many tables for two people. The pair review each other's images for 3 minutes each. This avoids the need for experts and keeps all members involved on the evening.

9.3 Winter Programme

- 9.3.1 Judges booked, working on rest of programme. **STEVE E**

- 9.3.2 Check date for Michaelmas Fair as it could be the 15th this year as it normally starts on the 2nd Monday in October. **STEVE E**

- 9.3.3 Need dates for Interprint, exhibition and annual dinner. Interprint 22nd February. **STEVE E**

- 9.3.4 Need a short session on how to prepare images for PhotoEntry. **STEVE E**

9.4 Summer Programme

- 9.4.1 Steve E to collate list of events and actively encourage volunteers to lead the summer events. **STEVE E**

- 9.4.2 Everyone to send ideas to Steve E. **ALL**

10 Competitions

10.1 Internal (Louisa)

- 10.1.1 George Dellar and Presidents Trophy has 108 (GD 52, PT 56) entries. The rules don't allow culling for these competitions. Steve E to talk to judge about best way to handle this number of images. Propose run through for the judge before each competition starts to save time. Also suggest just scoring the images and only give comments on held back images. **STEVE E**

10.2 External (Nicky)

- 10.2.1 Images selection for Cambridge on the 20th of January selected.
- 10.2.2 Image selection for EAF digital and print is arranged for the 12th of January.
- 10.2.3 We are not entering Brotherhood this year.

11 Communications

- 11.1 Nothing to report.

11.2 News items to be sent to Angela. **ALL**

11.3 Remove Brotherhood external competition from the Website. **ANGELA**

12 Membership

12.1 Sign in sheet for next week needed. **DEBBIE**

13 Tookeys

13.1 A reminder will go in the Newsletter as we have very few entries so far.

13.2 Brian, Debbie and Steve L volunteered to select images.

14 Equipment

14.1 Jonathan has researched getting a new projector and is waiting for pricing. Looking to be around £2500. Agreed to wait until we need to replace current projector.

14.2 We discussed getting a larger projection screen for Interprint but it was agreed that the current screen is fine.

15 Any other business

15.1 Annual Dinner.

15.1.1 Brian to check with Slepe Hall and Golden Lion. **BRIAN**

15.2 Committee Members for next season.

15.2.1 Everyone to consider who can take on the roles of Treasurer, Vice President, and Membership Secretary. **ALL**

15.3 Steve and Debbie are away for the next meeting. Graham volunteered to minute the meeting. Steve will prepare the agenda as usual.

16 Date of next meeting

16.1 Wednesday 6th March at 7.30pm, Hemingford Village Hall. Focus – AGM and Awards.