



ST IVES
PHOTOGRAPHIC CLUB

MINUTES OF COMMITTEE MEETING HELD AT ST. IVES GOLF CLUB– 3 AUGUST 2022 at 19.30 hrs

Present:

Brian Sibley	President
Steve Laws	Vice President
Peter Wills	Treasurer
Steve Eeley	Programme Secretary
Debbie Hall	Membership Secretary
Steve Hardy	Communications Officer
Jonathan Sayer	Equipment Officer

- 1 **Apologies for absence:** Graham Shirra (Secretary), Louisa Christie (Internal Competition Secretary), Nicky Cope (External Competition Secretary), Paul Dobson (Competition Assistant)
- 2 **Minutes of the last meeting** (18 May 2022) were approved.
- 3 **Matters Arising**
 - 3.1 Display boards/advertising flags discussion deferred.
 - 3.2 No response from Hinchingsbrooke Hospital. Louisa to follow up with the contact there re the display. **LOUISA**
 - 3.3 Job Descriptions: all complete except for that of Equipment Officer. **JONATHAN**
- 4 **President's Report** (Brian)
 - 4.1 Names badges circulated by Brian and Debbie has lanyards.
 - 4.2 Peter, Steve Eeley and Jonathan will review summer images for gold, silver and bronze certificates. Each will choose top 10 and then select best three. **STEVE EELEY/JONATHAN/PETER**
 - 4.3 Brian will produce certificates for the best summer images **BRIAN**
 - 4.4 PhotoEntry renewal has increased from £1 to £1.50 per club member. Committee agreed this is good value and we should go ahead with the renewal based on 60 members. **LOUISA**
- 5 **Finance** (Peter)
 - 5.1 Peter transferred £3000 to Cambridge Building Society deposit account.
 - 5.2 Approximately £14000 in the Cambridge Building Society and over £3000 in the Lloyds current account.
 - 5.3 Forms completed for setting up online current account and change of signatories for accounts. Peter to organise with Lloyds bank and Cambridge Building Society. **PETER**

6 Programme (Steve Eeley/Steve Laws)

6.1 Summer programme – ongoing.

6.2 Steve Eeley will maintain a PDF printable version of the winter programme which is linked from the programme page of the Website. **STEVE EELEY**

6.3 Steve Eeley and Steve Laws to put programme on Website for the Winter Programme. Steve Laws will import programme spreadsheet and Steve Eeley will complete the details for each event. **STEVE EELEY/STEVE LAWS**

6.4 Peter has confirmed our initial programme bookings with the church, and he has been told to expect a price review by Christmas. Still need to book remainder of programme plus the exhibition and Interprint. **PETER**

6.5 Nicky reported that the judge for the friendly competition with Swavesey (to be hosted by them on 17 November) will be Sarah Kelman. We will need to host at a similar time in 2023. **STEVE EELEY**

6.6 Steve Eeley's outline programme for 2023/24 is sound, but April 2024 dates will need some thought: it is essential to leave a long enough gap between the final competitions of the season and the Annual Dinner to allow for all winners to be identified and the trophies engraved accordingly, and the early May Bank Holiday may limit our options. Other key dates for the season will be the Annual Exhibition (10/11 November 2023) and Interprint (24 February 2024). **STEVE EELEY**

6.7 Trip to Lavender farm is rescheduled for Saturday 6th August.

7 Competitions

7.1 Internal (Louisa)

7.1.1 PhotoEntry for 2022/23 competitions is live and Website updated.

7.1.2 PhotoEntry logo has been updated.

7.2 External (Nicky)

7.2.1 March Camera Club have pulled out of the 4-way competition, and it has been agreed that this year's competition will be postponed. Swavesey have agreed to replace March in next year's competition. Steve Eeley to propose date as we are hosting. **STEVE EELEY**

7.2.2 Cambridge digital is on 21st January 2023, and we have registered. Payment of £25 to be paid. **PETER**

7.2.3 Dates for other competitions TBC.

8 Events

8.1 **Annual Exhibition** (11/12 November 2022)

8.1.1 Brian & Debbie to have kick off meeting in the next month - date TBA. **DEBBIE/BRIAN**

8.2 **Interprint** (25 February 2023)

8.2.1 Judge Christopher Palmer FRPS EFIAP DPAGB APAGB has been booked and Nicky has kindly offered her AirBnB accommodation. Nicky to confirm costs. **NICKY**

8.2.2 Interprint Dropbox merged into main SIPC Dropbox.

8.2.3 Agreed to increase Interprint entry fee to £25 to offset reduced sponsorship and this is in line with Cambridge Camera Club entry fees.

8.2.4 Nicky has registered the event with the PAGB and they have granted patronage and sent the certificate. Peter to pay bill for certificate and medals. **PETER**

8.2.5 Do we need a printable brochure? Depends on sponsors. To be considered by the Interprint committee. **NICKY/DEBBIE**

8.2.6 Suggest we go back to 30 clubs but limit images to 6. **NICKY/DEBBIE**

8.2.7 Interprint committee so far is Nicky and Debbie. Nicky and Debbie to check if Louisa will join the group? **NICKY/DEBBIE**

8.2.8 Suggest talking to Tookeys to see if they are willing to provide the catering. **NICKY/DEBBIE**

8.2.9 Peter to assess impact to bottom line if we don't have any sponsorship income. **PETER**

9 **Communications** (Steve Hardy)

9.1 Need new strategy for social media as current engagement is very low – Team to meet on August 30th to discuss. **STEVE HARDY**

9.2 Members Webpage has been updated but still room for improvement. Ideas welcome. **ALL**

9.3 Recommend using Tablepress for tables on the Website to simplify Website maintenance. **STEVE HARDY**

10 **Membership** (Debbie)

10.1 One potential new student member, Darren Wailes.

10.2 It was agreed that the main email regarding payment of subscriptions for the forthcoming season should be sent to members ASAP. **BRIAN**

10.3 Change membership list to Excel format. **DEBBIE**

10.4 Membership password to be changed end of September. **STEVE HARDY**

10.5 Steve Hardy to test online membership form is OK for new season. **STEVE HARDY**

11 **Equipment** (Jonathan)

11.1 Laptops need Windows update before the start of the season. **NICKY/LOUISA**

11.2 Note that Jonathan will miss first meeting of the season.

11.3 Laptops need calibrating at a convenient time. Nicky and Louisa to advise best time. **NICKY/LOUISA**

11.4 Agreed to defer changing exhibition lights to LED.

11.5 Jonathan to check backup status of each laptop at a convenient time for Nicky and Louisa.

JONATHAN

12 Any other business

12.1 Check where the missing risk assessment forms are.

STEVE LAWS

13 Date of next meeting(s)

13.1 Agreed as 28 September 2022, 23 November 2022, 11 January 2023, 8 March 2023

Detailed reports in the agenda and attached.

APPENDICES – Committee Members' Reports

PRESIDENT

As always I'd like to start by thanking you all for your work in the background as we come to the end of a packed summer season and prepare to begin a new Winter season in the 51st year of the club.

I was very pleased to see the club publicised in Amateur Photographer in June and can only hope that it will help generate some more interest in the club from the local photographic community. If anyone can suggest any other forms of publicity like this for the club I'd be happy to hear ideas.

I have received good feedback from a couple of committee members on the Members Club Information sheet I sent around, and will send out the updated sheet in the next week with a covering email to welcome members to the new season and reminding them to fill in the membership form on the website and pay their subscriptions - please make sure to encourage members to complete both the form AND the payment if asked!

Questions for the committee:

Best summer image selection - Please can I have two volunteers to help me select our favourite three images from the summer events (Gold, Silver & Bronze certificates to be awarded at first meeting on 6th Sept)

PhotoEntry cost increase - We have been notified that the annual subscription will be going from £1.00 to £1.50 per member, but for us as a club of 60 members it's only another £30 a year, and I personally think the value it gives us automating and simplifying competitions is, worth the cost?

Interprint Entry - Do we increase the entry fee as discussed in the last meeting to £25 from £20 to reduce the pressure on sponsorship?

TREASURER

To follow

PROGRAMME SECRETARY

To follow

COMPETITIONS (INTERNAL)

Outstanding

I'm afraid I've had no joy with a response from Hinchingsbrooke hospital in relation to the club requesting to visit and take some photos. If I hear anything before the meeting I will update Brian directly. I can only presume that the lady I dealt with is off with a stress related illness. Unfortunately I have no other contact there.

Internal competitions.

Nicky and myself have a meeting planned for Wednesday 17th August to run through competition items. All the closing dates are in my diary, so as far as internal goes I'm ready to roll with the first one of the Season. I'm not currently away for any of the closing dates or competition evenings before Christmas. I will be touching base with Paul Dobson to check his availability as my assistant. Photo Entry is up to date. Competition dates are listed in full on the website.

At the moment I still have the second laptop, Nicky still has the main one, we will sort this out at our meeting.

COMPETITIONS (EXTERNAL)

DATE	EXTERNAL COMPETITION	LOCATION
17/11/2022	Friendly Battle vs. Swavesey	Swavesey
Postponed	4 Way Battle	Postponed until 2023/24 season
21/01/2023	Cambridge Digital	Whittlesford Memorial Hall
12/02/2023	EAF PDI Club Championship	Fulbourn
24/02/2023	St Ives Interprint 2023	St Ives Free Church
12/03/2023	EAF Print Club Championship	Fulbourn
20/04/2023	A45 Inter-club Challenge	Bury St Edmunds, New Hall
TBC	Brotherhoods	Peterborough (TBC)

4- Way Competition

I emailed March club to find out the date of the competition as they were due to be hosting it this year. It transpired that they will not be hosting or taking part in the competition as they do not have an External Competition Secretary. I then contacted the other two clubs, Ely and St Neots and between us we have agreed to cancel the competition this year. Next year we will be hosting it, and Swavesey have agreed to join in, to keep it as a 4-way. I have said that I will notify them of the date as soon as this is confirmed – do we have a confirmed date yet?

Cambridge Digital

The Cambridge Digital is on 21.1.23. I registered our interest on 13th July. Payment is £25. Has this been paid Peter?

We are still waiting for dates for the Brotherhoods competitions.

Interprint

I have arranged a judge, Mr Christopher Palmer FRPS EFIAP DPAGB APAGB
And I have confirmed in writing. He needs accommodation, and I could offer my Annex which I use as an AirBnB? This has a bedroom, living area with kitchenette and a shower room and its own parking.

I have registered the event with PAGB and they have granted patronage and sent the certificate. Part of this process was applying for medals – these have already arrived. I emailed the bill to Peter – has this been paid?

Points for discussion

- 1 Date for 2023-4 4-way.
- 2 Date for 2023-4 Interprint
- 3 Accommodation for judge for 2023 Interprint
- 4 Payment for medals for 2023 Interprint
- 5 We talked about whether to have sponsors for Interprint. If no sponsors do we need a programme?
- 6 Interprint Team members – currently just Debbie and me.
- 7 Payment for Cambridge Digital
- 8 Could Steve please update the website with table of externals as above.

COMMUNICATIONS

- No significant updates/changes
- We need an updated social media strategy to gain more engagement - #SIPC lost steam but in all honesty did not have massive entries even in the early days. Meeting scheduled with the social media team later in August.
- Agreed with the competition leads to update both the external and internal competition pages, preferably not having the same content - meeting to be scheduled.
- Members web page - should we do more, better structure and more content etc? Ideas?